

Dated:

To,

The Assistant Wireless Adviser,
Regional Licensing Officer,
Western Regional Monitoring HQRS,
Ministry of Communication, WPC
IMS Campus, Gorai Road, Borivali (West)
Mumbai - 400091

Sub: Renewal of User License

Dear Sir,

In response to your permission quoted above, we request you to renew our user license as it is expiring on _____. The License no. is _____ valid up to _____ & File no. is _____

We are enclosing herewith the DD/pay order no. _____ for Rs. _____ only and copy of existing user license is also attached.

We are request you to kindly renew our user license at the earliest and oblige.

Yours truly,

For _____

Authorized Signatory